



Alabama DEPARTMENT OF ARCHIVES & HISTORY

SUMMER 2022 DISCOVERY INTERNSHIP OPPORTUNITY

The Alabama Department of Archives and History (ADAH) is inviting applications from undergraduate students for its summer 2022 Discovery Internship. Intended for students who have little or no experience in the cultural heritage field, the Discovery Internship is an opportunity for the student to work in virtually every department at the ADAH, exploring a broad range of career options. The intern will work 150 hours divided between six program areas at the ADAH:

- Appraisal/Records Management
- Archival Collections Management
- Digital Collections Management
- Museum Collections Management
- Public Programs/Education/Communications
- Reference

This internship is paid, and students may be able to obtain academic credit depending on the policies of their educational institutions.

All applicants must be at least 18 years old and be enrolled in an academic program. Effective communication skills and proficiency in Microsoft Office applications are required.

Duration: June – August 2022

Academic Level: Undergraduate Student

Location: Alabama Department of Archives and History, 624 Washington Avenue, Montgomery, AL 36130

Schedule: TBD

To apply for the Summer 2022 Discovery Internship, submit an ADAH [Summer Internship cover sheet](#), [state application form](#), resume, cover letter, unofficial transcript, and reference letter by a professor or academic advisor by **March 1, 2022**. All paperwork should be sent to Angela Motley at angela.motley@archives.alabama.gov OR to the Alabama Department of Archives and History, Attention: Angela Motley, P.O. Box 300100, Montgomery, AL, 36130.

Application form: https://archives.alabama.gov/employ/discovery_internship_application.pdf
Internship cover sheet: https://archives.alabama.gov/employ/internship_cover_sheet.pdf